

New SIG – Charter Overview



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Agenda



- **Context and principles**
- **Initiation**
- **Operations, composition, and roles**
- **Termination**
- **Resources and support**
- **Appendixes A & B**

Context and principles



- Open Forum
 - exchange information, **knowledge**, ideas and best practices
 - relevant to the research and education networking community.
- Motivations, aims and objectives:
 - **Collaboration** between IT staff, with a focus on Campus issues and Green IT technologies
 - Enable continued production (and revision) of documentation regarding campus best practices and environmental sustainability
 - Foster face-to-face and online **meetings**
 - Co-organize **trainings**
- The SIG will be known as **<insert your name preference here>**



Initiation



- Can be initiated by any member of the GÉANT community based on the following conditions and steps:
 - **At least 3 organisations support** the creation of the SIG and are willing to **actively participate**
 - An initial Steering Committee (SC) of 3 to 5 individuals **needs to be agreed**
 - SC informs GÉANT, submitting the detailed Charter document
 - If GÉANT agrees, the new SIG has been created.
- Once the SIG has been created, GÉANT will **provide continuous support**
 - subject to yearly monitoring



Operations, composition, and roles

- Sharing and investigating within the spirit of **openness and collaboration**
 - results shall be made available in the public domain.
- **Participation** in a GÉANT SIG is **open** to any clearly identified organisations or individuals
- A SIG is collectively **led by its SC** (3 to 5 voluntary members) nominated by its participants
 - appointed by GÉANT for a two-year term of office that is interruptible and/or renewable
- The SC is responsible for the SIG's business
 - decisions primarily by consensus or by simple majority within the SC.
 - If a decision cannot be made, GÉANT is responsible for the decision.
- The SC is also responsible for producing brief **annual reports** to GÉANT about the SIG's progress

Termination



- A SIG has **no** pre-defined mandate or **expiration date**
- Its support is subject to **yearly** monitoring by GÉANT. It can be terminated if one occurs:
 - SC has fewer than 3 members for a 3-month period
 - SC collectively requests the termination of the SIG
 - Yearly assessment results are unsatisfactory
 - Any of the SIG participants, subject to detailed investigation by GÉANT, explicitly requests the termination of the SIG
 - GÉANT decides to terminate the SIG.
- Appeals by any of the SIG participants can be submitted to GÉANT
 - Decision in 3 months
 - After appeals, GÉANT's decision is final

Resources and support (by GÉANT)

- As long as the SIG is supported by GÉANT, the following **services** will be provided:
 - mailing list(s) and public web archive(s) under the geant.org domain;
 - maintenance of wiki page(s);
 - website - on request and as decided to be appropriate by GÉANT;
 - online survey tool - on request;
 - social media, news, and annual report coverage
 - translation services, in co-operation with the SIG members.
- In the case of termination of GÉANT SIG support, transition of services to other providers is ensured by GÉANT.
- Official minutes keeping, AV recording or other archiving is **subject to discussion** with the GÉANT employee assigned to support the SIG.
- **SIG has no dedicated budget other than the expenses of GÉANT**
 - GÉANT may find internal or external funding sources (e.g., projects, commercial sponsors) to cover the expenses of SIG support, as appropriate.

Appendixes A & B



- **Appendix A**

- List of Steering Committee members
- List of Active SIG participants

- **Appendix B**

- 1st year plans and KPIs
- Proposal: (May 2016 - April 2017)

Planned achievements	KPIs	Report
Write and publish Best Practice Documents	<n> documents	Due end of April 2017
Hold trainings	<n>	Due end of April 2017
Sustainability plan & Manifesto	2 documents	Due end of April 2017
Organize workshops	1	Due end of April 2017
Write the yearly report	Yearly report	Due end of April 2017



Thank you
Any Questions

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