

## **Side Meetings at TNC19**

TNC is a popular conference and brings together a large number of people from the NREN community. This is a natural time for people to want to have side-meetings and we understand the demand from the community.

Unfortunately, due to the large number of requests that we receive and the limited number of rooms and time slots available we are not able to support every request received.

GÉANT will prioritise allocation of meetings in the following order:

- GÉANT Community events with limited budget / opportunity to meet elsewhere.
- GN4-3 meeting requests.
- Other meeting requests from GÉANT members.
- All other meeting requests.

Side meetings allocated as part of sponsorship for TNC are managed separately.

The following criteria for evaluation will also be applied:

- Submission is an interactive meeting and not a presentation that could be on the main programme.
- Submission has clearly identified audience that will be in attendance at TNC.
- Submission is complete with all the information required.

## **Ad-hoc Meeting Space**

At TNC19, one room will be made available to book ad-hoc meetings. There will be a sign-up sheet on the door on a daily basis and this will be first-come, first-served basis. If this will meet your needs, please consider using this instead of applying for a formal side meeting space.

## **Arranging your own meeting**

If you have available budget and the capacity to plan your own event, please do consider this and let us know. We can help you get in contact with local

venues such as hotels that might be able to provide a room for your side meeting.

We kindly ask that all side meetings are arranged outside of the main conference programme.